

Please fully complete the form, save it and return it to office@all-languages.at



Company name:
 Address:
 Postal code, city/town, country:
 Tel:
 Fax:
 E-Mail 1:
 E-Mail 2:
 Web-Address:
 VAT no:

Details managing director:
 Academic degree: m f
 First name:
 Surname:
 Nationality:
 Date of birth:

- Translating
- Consecutive interpreting
- Simultaneous interpreting
- DTP and graphics
- Localisation

Generally sworn / judicially certified in (city)
 for the following languages:

- Do you use SDL Trados in your work? Yes No
 Version: 2009 2011 2014 2015
 Do you use MemoQ in your work? Yes No

Contacts

Name	Department / function	E-Mail	Extension

Quality Management:
 Have you obtained certification in compliance with the EN15038 / ISO17100 standard?
 Yes No
 Will your translations be checked (at least) once after completion before we receive them?
 Yes No
 Will the translations you provide for us be reviewed again by another person with translation qualifications equivalent to yours?
 Yes No
 If not: Would it be possible for you to have your translations reviewed again by another person with translation qualifications equivalent to yours?
 Yes No Fee: € / standard line (55 characters)
 Would you be prepared to check translations made by other translators? (You may rest assured that we employ only qualified translators with adequate qualifications and professional experience.)
 Yes No Fee: € / standard line (55 characters)
 If yes, are there any restrictions with regard to specialisms?

Specialisms

<input type="checkbox"/> Education	<input type="checkbox"/> Librarianship
	<input type="checkbox"/> Pedagogics
	<input type="checkbox"/> School system, higher education, professional training
<input type="checkbox"/> Humanities and Social Sciences	<input type="checkbox"/> Archeology
	<input type="checkbox"/> History
	<input type="checkbox"/> Linguistics
	<input type="checkbox"/> Literature
	<input type="checkbox"/> Philosophy
	<input type="checkbox"/> Psychology
	<input type="checkbox"/> Religion, theology
	<input type="checkbox"/> Sociology
<input type="checkbox"/> Arts and Media	<input type="checkbox"/> Advertising
	<input type="checkbox"/> Antiques
	<input type="checkbox"/> Audiovisual media
	<input type="checkbox"/> Film, television, radio
	<input type="checkbox"/> Music, musical instruments
	<input type="checkbox"/> Numismatics
	<input type="checkbox"/> Painting, sculpture
	<input type="checkbox"/> Philately
	<input type="checkbox"/> Photography
	<input type="checkbox"/> Public relations
	<input type="checkbox"/> Publishing
	<input type="checkbox"/> Scripts, synchronisation, subtitling
<input type="checkbox"/> Industry and Technology	<input type="checkbox"/> Architecture, building and construction (civil engineering)
	<input type="checkbox"/> Aviation and aerospace
	<input type="checkbox"/> Chemical industry
	<input type="checkbox"/> Electrical and electronic industry
	<input type="checkbox"/> Energy sector
	<input type="checkbox"/> Food industry
	<input type="checkbox"/> Heating and air conditioning
	<input type="checkbox"/> Industry, general
	<input type="checkbox"/> Measurement and control engineering
	<input type="checkbox"/> Mechanical engineering, plant engineering, apparatus engineering
	<input type="checkbox"/> Metal industry
	<input type="checkbox"/> Mining
	<input type="checkbox"/> Pharmaceutical industry
	<input type="checkbox"/> Process engineering
	<input type="checkbox"/> Production engineering
	<input type="checkbox"/> Quality management
	<input type="checkbox"/> Safety engineering
	<input type="checkbox"/> Shipping
	<input type="checkbox"/> Standardisation
	<input type="checkbox"/> Vacuum engineering
	<input type="checkbox"/> Vehicle construction, automotive engineering
<input type="checkbox"/> Information Technology	<input type="checkbox"/> Computer technology, software, hardware
	<input type="checkbox"/> Computer science
	<input type="checkbox"/> Telecommunications
<input type="checkbox"/> Medicine and Pharmaceuticals	<input type="checkbox"/> Clinical trials
	<input type="checkbox"/> Forensic medicine
	<input type="checkbox"/> Genetic engineering
	<input type="checkbox"/> Human medicine
	<input type="checkbox"/> Laboratory technology
	<input type="checkbox"/> Medical engineering
	<input type="checkbox"/> Pharmacology
	<input type="checkbox"/> Psychiatry
	<input type="checkbox"/> Veterinary medicine
<input type="checkbox"/> Science	<input type="checkbox"/> Chemistry
	<input type="checkbox"/> Geosciences
	<input type="checkbox"/> Life sciences
	<input type="checkbox"/> Mathematics
	<input type="checkbox"/> Physics
	<input type="checkbox"/> Statistics

<input type="checkbox"/> Politics	<input type="checkbox"/> Healthcare and social politics
	<input type="checkbox"/> International organisations
	<input type="checkbox"/> Military
	<input type="checkbox"/> Politics, general
<input type="checkbox"/> Law and administration	<input type="checkbox"/> Arbitration
	<input type="checkbox"/> Aviation and aerospace law
	<input type="checkbox"/> Bankruptcy law
	<input type="checkbox"/> Certificates
	<input type="checkbox"/> Company law
	<input type="checkbox"/> Contract law
	<input type="checkbox"/> Copyright law
	<input type="checkbox"/> European law
	<input type="checkbox"/> Expert opinions
	<input type="checkbox"/> International law
	<input type="checkbox"/> Labour law
	<input type="checkbox"/> Maritime law
	<input type="checkbox"/> Patents
	<input type="checkbox"/> Pension law
	<input type="checkbox"/> Private law
	<input type="checkbox"/> Public administration
	<input type="checkbox"/> Public law
	<input type="checkbox"/> Social law
	<input type="checkbox"/> Tax law
<input type="checkbox"/> Business, Commerce, Finance	<input type="checkbox"/> Accounting
	<input type="checkbox"/> Banking
	<input type="checkbox"/> Business administration
	<input type="checkbox"/> Commerce
	<input type="checkbox"/> Economy and economics, general
	<input type="checkbox"/> Finance, general
	<input type="checkbox"/> Financial statements
	<input type="checkbox"/> Insurance
	<input type="checkbox"/> Marketing
	<input type="checkbox"/> Market research
	<input type="checkbox"/> Real property
	<input type="checkbox"/> Stock exchange
<input type="checkbox"/> Environment	<input type="checkbox"/> Climate protection
	<input type="checkbox"/> Environmental engineering
	<input type="checkbox"/> Environmental protection
	<input type="checkbox"/> Waste management
	<input type="checkbox"/> Water management
<input type="checkbox"/> Agriculture and Forestry	
<input type="checkbox"/> Sports, Leisure-time activities, Tourism	

Other specialisms:

General remarks:

As a self-employed freelancer, I hereby offer my services for occasional cooperation with your agency and declare all of the above information to be true and correct. I enclose with this form a brief curriculum vitae and copies of relevant certificates.

(Place) , (date)